

Route this form to:	U Wide Form UM 1764
See Routing Instructions Below	Rev: April 2020

Extension of Maximum Period of Probationary Service for Tenure-Track Faculty - Notification of New Parent Responsibilities

Routing: Faculty member must complete, sign and submit form to Jaclyn Adair, berg1282@umn.edu

Name of Probationary Faculty Member		Empl ID
Rank	Probationary Start Date	Job Code
Department		Appointment Term (select one) 9 months 12 months
College/Campus	UMN E-mail	Appointment Type Tenure-Track

1) EXTEND THE MAXIMUM PERIOD OF PROBATIONARY FACULTY SERVICE

Extend my decision year by one year due to new parent responsibilities [refer to Board of Regents Policy: *Faculty Tenure*, Section 5.5 (a)]

Please note that requests for extension of maximum probationary period for caregiver responsibilities, personal medical illness/injury, or other reasons, or for reduction of appointment to less than 67% must use forms UM 1765 or UM 1766 as appropriate, available at <http://policy.umn.edu/forms/>

The notification of birth or adoption/foster placement must be made in writing within one year of the event giving rise to the claim and no later than June 30 preceding the year a final decision would otherwise be made on an appointment with indefinite tenure for that faculty member in accordance with the Board of Regents Policy: *Faculty Tenure*, Section 5.5.

Date of Birth/Adoption/Foster Placement	
Probationary Faculty Member Signature	Date of Notification/Signature

2) PREVIOUS EXTENSION OF MAXIMUM PERIOD OF PROBATIONARY SERVICE No Yes

IF YES, STATE ACADEMIC YEAR AND REASON(S)

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Approved – Executive Vice President and Provost	Date
For office use only	
Mandatory decision year regarding indefinite tenure has changed from _____ to _____.	